**UniQuE**

Installation Report

(Engagement Name and Id)

(Client)

**Document History**

|  |  |  |  |
| --- | --- | --- | --- |
| Version | Date | Author | Changes |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

**Review And Approval**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Company | Role | Name | Date | Signature |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

**Distribution**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Company | Name | Number | Media | Action |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

**Storage**

|  |  |  |
| --- | --- | --- |
| Location | Access | Administrator |
|  |  |  |
|  |  |  |

Company Confidential - Copyright © 2017 Capgemini - All rights reserved

Template Version Number: Group Reference v1.0

**Table Of Contents**

[1. Installation Report Overview 4](#_Toc517214021)

[1.1. Purpose of the Document 4](#_Toc517214022)

[1.2. Scope of the Document 4](#_Toc517214023)

[1.3. Control of the Document 4](#_Toc517214024)

[1.3.1. Capgemini 4](#_Toc517214025)

[1.3.2. Approval 4](#_Toc517214026)

[1.3.3. Maintenance 4](#_Toc517214027)

[2. Installation Characteristics 5](#_Toc517214028)

[2.1. Location 5](#_Toc517214029)

[2.2. Date 5](#_Toc517214030)

[2.3. Items To Be Installed 5](#_Toc517214031)

[3. Installed Items 6](#_Toc517214032)

[3.1. Item 1 6](#_Toc517214033)

[3.1.1. Description 6](#_Toc517214034)

[3.1.2. Category 6](#_Toc517214035)

[3.1.3. Comments 6](#_Toc517214036)

[3.2. … 6](#_Toc517214037)

[3.3. Item n 6](#_Toc517214038)

[3.3.1. Description 6](#_Toc517214039)

[3.3.2. Category 6](#_Toc517214040)

[3.3.3. Comments 6](#_Toc517214041)

[4. Installation Evaluation 7](#_Toc517214042)

[4.1. Identified Issues 7](#_Toc517214043)

[4.2. Corrective Actions 7](#_Toc517214044)

[4.3. Required Follow-Up 7](#_Toc517214045)

# Installation Report Overview

## Purpose of the Document

## Scope of the Document

## Control of the Document

### Capgemini

### Approval

### Maintenance

# Installation Characteristics

## Location

## Date

## Items To Be Installed

# Installed Items

## Item 1

### Description

### Category

### Comments

## …

## Item n

### Description

### Category

### Comments

# Installation Evaluation

## Identified Issues

## Corrective Actions

## Required Follow-Up